BOROUGH OF SOUTH COATESVILLE
BOROUGH COUNCIL MEETING AGENDA
Tuesday, October 13, 2026
7:00 P.M.

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1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. PRAYER / MOMENT OF SILENCE

4. NOTICE OF EXECUTIVE SESSION

The Borough Council met in Executive Session at 6:00 P.M. prior to this meeting to discuss matters involving legal and personnel issues.

5. ROLL CALL

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6. PUBLIC COMMENT – AGENDA ITEMS ONLY

Members of the public may address Borough Council on agenda items only.
Speakers are limited to three (3) minutes per person.

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7. APPROVAL OF AGENDA

Motion: To approve the agenda as presented, with any additions or deletions as deemed necessary by Borough Council.

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8. APPROVAL OF MINUTES

- Borough Council Meeting Minutes – September 22, 2026

Motion: To approve the September 22, 2026, Borough Council Meeting Minutes as presented.

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9. PAYMENT OF BILLS

Upon recommendation of the Finance Committee:

- October 13, 2026, bills list
  Motion: To approve payment of the October 13, 2026, bills list as presented

- State-Aid Uniform Pension Plan
  Motion: To approve payment of pass-through state-aid and related pension contributions as presented

- State-Aid Firemen's Relief
  Motion: To approve payment of pass-through state-aid (Firemen's Relief) to the Modena Fire Company in the amount of $9,728.15 as presented

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10. OLD BUSINESS

- Southview Homes –
- Youngsburg Road Stormwater Repair Project – Will Daggett, Carroll Engineering
- Crosswalk at Bernardtown Baptist Church –

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11. NEW BUSINESS

A. Settlement Agreement with Teamsters Local 107

- This agreement resolves a grievance filed by Teamsters Local 107 concerning lost wages.

Motion: To approve the Settlement Agreement between the Borough and Teamsters Local 107, resolving the grievance dated August 21, 2026, concerning lost wages, and authorizing payment to Public Works employee Brett Washington in the amount of $4,636.30.

B. Southview Homes Escrow Release

- Southview Homes financial security is held by Independent Mortgage Company in the amount of $431,820.50

Motion: To authorize Borough staff and consultants to take all reasonably required actions to withdraw the sum of $431,820.50 from the Southview Homes financial security held by Independent Mortgage Company.

C. Client Service Agreement – McGarrigle Bookkeeping and Consulting Services

- McGarrigle Bookkeeping currently provides bookkeeping services to the Borough

Motion: To ratify cancelation of the service agreement with McGarrigle Bookkeeping and Consulting Services effective November 24, 2026, concluding the required sixty (60-day) advance notice.

D. Pennsylvania Municipal Bookkeepers, Inc.

- Pennsylvania Municipal Bookkeepers submitted a proposal to provide monthly bookkeeping services including bill payment and payroll processing.

Motion: To approve engagement with Pennsylvania Municipal Bookkeepers, Inc. to provide monthly bookkeeping services including bill payment and payroll processing at a rate of $1,250 per month.

E. Municibid – 2017 Ford Taurus

- Bidding on Municibid closed on October 9, 2026
- Bid update

F. Scrap Yard Blast – Sims Metal

- Blast occurred on October 7, 2026
- Notice of Violation

G. Resignation – Borough Council

- Letter of resignation
- Council has 30 days to fill the vacancy

H. Authorized Bank Signers

- Add a new signer

I. 2027 Budget Schedule

- September 29: Budget Committee meeting
- October 6: Budget Committee meeting
- October 13: First budget draft to Council
- October 13-27: Budget Committee meets as needed
- October 27: Second budget draft to Council
- October 27: November 10: Budget Committee meets as needed
- November 10: Council makes a final review of the draft budget and vote to advertise with the intent to adopt at the November 24 Council meeting
- November 11-24: Public Review. The draft budget is available for public review for 14 days. The draft budget will be on the website and available at Borough Hall
- November 24 Council Meeting: Council will vote on the adoption of the final 2027 budget.

12. REPORTS

- Finance Committee
- Personnel Committee -
- Public Works Committee -
- Planning Commission -
- Engineer's Report –
- Pennsylvania State Police –
- Wastewater Treatment Plant –
- Modena Fire Company –
- Westwood Fire Company, EMS –

13. PUBLIC COMMENT

- Citizens
- Council Members and Mayor

14. ANNOUNCEMENTS

- **Community Meeting: Public Safety** – Wednesday, October 14, 7pm, Public Safety Training Center
- **Citadel Community Fall Festival** – Saturday, October 17th, 2pm to 5pm, Citadel, South Coatesville Branch
- **America250 Celebration** – Update: Time Capsule Ceremony
- **Election Day** – Tuesday, November 3rd. Polls are open 7am to 8pm. Come out and Vote. Note that the Borough Office will be closed on Election Day.

15. ADJOURNMENT

Motion: To adjourn the meeting