

Borough of South Coatesville
Council Meeting Minutes
Tuesday, November 10, 2020

Present: President Montez Jones, Vice President Kenneth Bond, Councilors Renee Carey, Barbara Newsuan, Robert Floyd, Thomas Roney, Borough Manger Allen Smith,

Absent: Craig Morris, Mayor John Long

Call to Order: Montez Jones called the meeting to order at 7PM. Robert Rules of order is observed and we are still holding ZOOM meetings. Please keep comments to three minutes.

Prayer: Barbara Newsuan

The Pledge of Allegiance

7. Motion: to adopt agenda / additions or deletions

Renee Carey – has three items to add to the agenda:

1. questions about the insurance policy
2. questions about the timber permit fee for harvesting woods
3. \$49 membership fee for county tax collection

Renee Carey motioned to accept the agenda with additions and changes. Barbara Newsuan seconded the motion. Motion carried.

8. Citizen Comments – None

9. Business/Residents to address council – None

10. Renee Carey motioned to accept minutes as printed. Robert Floyd seconded the motion. Motion carried.

11. Approval of Treasurers Report

Renee Carey motioned to accept the Treasurers Report as printed. Robert Floyd seconded the motion. Motion carried.

Bills List:

Renee Carey – questioned about the check for William Turner and Pipe Data.

Allen Smith – will look into it.

Renee Carey motioned to accept the Bills List with the checking of the two mentioned items. Robert Floyd seconded the motion. Motion carried.

12. Unfinished Business:

Allen Smith addressing the Unfinished Business items

1. Today we finished the pull of the checks for the audit and submitted them to Barbecue.

- We are ready to have a meeting with them.
2. Cedarville – We will get together with the finance committee to talk about the services proposal for 2021.
 3. Potential for Stormwater Impact – Cedarville has done an excellent job giving us a report on the stormwater impact from timber harvesting.
 4. We received updates today from the solicitor. We will have an ordinance draft and we will be able to apply a timber permit fee which will include harvesting wood.

Renee Carey – proposes we charge \$1000 for the timber permit fee and plant yearlings where they cut mature trees.

Robert Floyd – concerned with how the permit will be worded.

Montez Jones – is ready to vote on the permit, but not ready to vote on the amount of the permit. He would like for Renee Carey and Barbara Newsuan to work together with Allen Smith to come up with the amount of the permit fee and bring back to the next council meeting.

5. PECO street light is contingent upon money in capital fund.

Allen Smith – will get a map to Thomas Roney, concerning where lights will be fixed.

6. Sewer Treatment Plant drive and road replacement was not completed. Contractor will be back to complete the job.
7. Change locks on front door of Borough Hall not complete yet. Still collecting estimates.
8. Allen just received an email on how other municipalities accept the VPP Grant Draft. What is the pleasure of council to accept or reject the draft?

Barbara Newsuan motioned to accept the Multi-municipal VPP Grant Draft. Renee Carey seconded the motion. Motioned carried.

Barbara Newsuan motioned for the \$49.00 fee for the Borough Municipality be part of the Chesco Board of Tax Collection. Renee Carey seconded the motion. Motion carried.

13. **New Business:**

1. Thomas Roney motioned for a new lock and a camera to be put up at Birch St Park. Mr. Roney volunteered to lock and unlock the park at dusk and dawn. Kenneth Bond seconded the motion. Motion carried.
2. Renee Carrey motioned to give Chief permission to look at part time help when he returns. Also, he would like Donna to work part time hours (no more than 10 hrs/wkly) to do data entry at a fee of \$12.50/hr. Barbara Newsuan seconded the motion. Motion carried.
3. Renee Carey motion for the Role of Municipal Secretary/Administrator Online Training for the staff. Barbara Newsuan seconded the motion. Motion carried.
4. Purchase Order process discussed and there were no objections. Chief questioned – if the purchase is above \$50, then what?
Renee Carey response – use a purchase order.

Allen Smith – Officer Barry Gober’s supply purchase will be reimbursed.

14. Reports:

Chief of Police – The contents of a truck carrying vegetable oil spilled out on one of our roads. Driver was charged and is responsible for clean-up. There was a fire at the scrap yard on Sunday. We closed the road and we do not know the origin of the fire. The Malibu was rented out for November. The first time it was used a fight broke out. Two people were arrested. Monitoring to make sure there is no illegal activity going on.

Barbara Newsuan – is there a certain fee set for removal of an oil spill?

Chief – the Modena Fire Company will send a bill for their time and the fine depends on what type of spill it is.

Public Works – Chris and Brendon took a training class and were certified for checking sewers. The borough will save money here because a contractor won't have to be called. Updated smoke detectors were put in Borough Hall. Sixteen loads so far of leaves and ten bags of trash have been picked up. There has been dumping of mattresses and TVs around the borough.

Kenneth Bond – please put on web site the days for leaf pick up.

Chris Corle – I will let you know when cars have to be moved for leaf pickup.

Montez Jones – Allen Smith and Chief please make sure everyone is properly notified for recycling.

Allen Smith – We are in budget season. Sewer and highway budget dates are posted on web site. We are into July for reconciliation profit and loss.

Still waiting on the developer's report summary from Paul McLaughlin on funding to start phase 3.

Voter services picked up their equipment on the fourth and borough hall was cleaned and sanitized.

Councilors, please give feedback on the right to know in the packet. We received it on the sixteenth. Look it over. It is an order from PA Office of Open Records.

Renee Carey – please pass this on to the solicitor.

Citizen Comments:

Brenden Curry – When will council pass the timber harvest ordinance?

Montez Jones – We have to deliberate. It might be the next meeting or the meeting after that.

Citizen – Has Paul McLaughlin produced documents or notes regarding permits?

Allen Smith – No he hasn't produced anything more to date. Concerning the use of borough resources to pursue Mr. McLaughlin, all issues outstanding have been documented in the letter dated March 2019 before I took the position of interim borough manager. He cannot access any escrow funding until the uncompleted items are sufficiently addressed. It is not the responsibility of the Council or Borough Management to pressure the developer. Those matters are the contractual legal responsibilities of the

homeowner or HOA to pursue the developer, and not the Borough's. He will not be given a permit until they are completed. Council has more than done its due diligence in this matter.

Council Members Comments:

Kenneth Bond – Vote and be safe.

Renee Carey – Maybe we can get a small newsletter out about recycling to keep taxes down.

Robert Floyd – We need to readdress how the community can address their concerns.

Thomas Roney – No comment

Barbara Newsuan – No comment

Montez Jones – Due to Thanksgiving, recycling and trash pickup will be on Wednesday, November 25th. View our web site about meetings and feel free to reach out.

Budget Workshop

8:33PM

Prayer – Montez Jones

New Business:

Allen Smith – will be presenting information from 2020 with dates we posted on web site. Finance committee and Allen Smith will meet two times a week via zoom. We will be able to present in public forum. Next meeting will be at 8PM on November 24 (public). Finance meeting will meet every Tuesday and Thursday via zoom at 3PM. The 2020 Sewer Budget will be in council's boxes on Friday.

Renee Carey – What we are taking in does not match what we are putting out. \$50,000 difference for management fee on sewer fund.

Allen Smith – The difference in numbers are due to COVID. There are options at state level. We will do “due diligence” and if there is a remedy, we will ask for it.

Renee Carey – If Chris could hand in a road list for next meeting that would be great! 2020 bottom line was \$64,000. There was juggling of the numbers it was actually less, more like \$35,000.

Renee Carey – motioned to adjourn. Montez Jones seconded the motion. Motion carried.

Adjournment – 8:47PM

Respectfully Submitted,
Allen Smith, Borough Manager